



# NORTHWEST FLORIDA STATE COLLEGE

100 College Boulevard, E. • Niceville, FL 32578-1347 • (850) 678-5111 • [www.nwfsc.edu](http://www.nwfsc.edu)

## INSTRUCTOR INFORMATION

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- Professor: Dr. Chris Snellgrove
- Email: [snellgrc@nwfsc.edu](mailto:snellgrc@nwfsc.edu)
- Phone: 863-835-2399
- Office Hours: TDA or by appointment
- Office Location: Niceville Campus, Building 500 Annex, Room 217

## INSTRUCTOR COMMUNICATION

Your NWFSC email is the official communication medium of the College. Please check your College email regularly for any class and College notifications. If you have questions or concerns, please contact me via email, not through Canvas messages, for the fastest response. Include course ID and section number and/or days and times (i.e. 1102-001 or Comp II at 11 on Tues/Thurs) with all correspondence. You can expect a reply within 2 business days.

## CLASSROOM CONDUCT

You are enrolling in a college-level, postsecondary class. Northwest Florida State College complies with federal, state, and accreditation requirements. The content in college classes is designed to offer a challenging, growing experience. The class experience may include content more mature, wide-ranging, or different from that which is offered in a high school classroom. You will share classes with students of many ages, backgrounds, and beliefs. You may be introduced to theories, topics, materials, discussions, or ideas that are different from those you have encountered before or that you do not agree with; you will not at any time be forced to espouse, believe, or agree with any subject matter, even if you are required to complete assignments involving that subject matter in class. Every college student is expected to talk independently with the instructor to address any questions or concerns, or, as needed, follow the college complaint process as stated in the College Student Handbook, or withdraw from a class. Please be kind and courteous to your classmates and instructor. Some of the things we read and discuss may challenge your beliefs. You may dissent, but do so respectfully and constructively.

## COURSE INFORMATION

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- Course Name and Number: ENC 1101 English Composition I 20175
- Class Modality: Online
- Online Classroom with Gradebook: [Canvas class shell](#)

### **COURSE DESCRIPTION**

This course introduces students to rhetorical concepts and audience-centered approaches to writing including composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication.

### **FLORIDA DEPARTMENT OF EDUCATION STUDENT LEARNING OUTCOMES**

1. Students will apply rhetorical knowledge to communicate for a range of audiences and purposes.
2. Students will employ critical thinking to analyze forms of communication.
3. Students will engage in writing processes that involve drafting, revising, and reflecting.

### **COURSE PREREQUISITES**

A passing score on the standardized placement test measuring communications/verbal/reading achievement, successful completion of any required developmental English and Reading coursework with a grade of "C" or better, or exemption from placement testing.

### **COURSE MATERIALS**

*Norton Field Guide to Writing with Readings and Handbook*, 6th edition,  
ISBN 978-0-393-88413-5

## **STUDENT EXPECTATIONS AND RESOURCES**

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NWFSC aims for excellence in education and scholarly pursuits. Campus policies and procedures support this goal by protecting the health, safety, welfare, and property of the College and its students. To view all campus policies, please see the [college catalog](#). Several essential policies are provided below.

| <b>NWFSC POLICY</b>                | <b>DESCRIPTION</b>  |
|------------------------------------|---|
| <a href="#">Academic Integrity</a> | Students are expected to behave responsibly as members of the College community and be honest and forthright in their academic endeavors. They are also expected to behave professionally and refrain from disrupting other students' learning environments.                          |
| <a href="#">Accommodations</a>     | The <a href="#">Accommodation Resource Center</a> at Northwest Florida State College is committed to providing equal access and opportunities for educational success to all students with disabilities as guided by the American Disabilities Act and other disability-related laws. |
| <a href="#">Attendance</a>         | Regular attendance and participation in the course is expected.   |

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| <a href="#"><u>Tutoring Services</u></a>                   | Tutoring services are available in person and online.  |
| <a href="#"><u>Counseling Services</u></a>                 | All actively enrolled students can receive an initial assessment and up to five therapeutic sessions with a Behavioral Health provider at no cost to the student.  |
| <a href="#"><u>Student Code of Conduct</u></a>             | Students are expected to adhere to the rules, regulations, and policies outlined in the Student Code of Conduct.   |
| <a href="#"><u>Student Complaints</u></a>                  | NWFSC desires to resolve student grievances, complaints, and concerns expeditiously, fairly, and in an amicable manner. A student who desires to resolve a grievance may initiate the resolution process using the information in the link provided to the left. |
| <a href="#"><u>Student Rights and Responsibilities</u></a> | Understand your role as a student.   |

#### **MAKE-UP WORK**

You are responsible for submitting all assignments via Canvas. Missing class does not excuse you from submitting an assignment.

### **ASSIGNMENTS, GRADING SCHEME AND PROCEDURES**

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#### **Assignments**

| Assignment Category   | Points/Percentage of Grade | Due Date   |
|---|----------------------------|--|
| <b>Activities</b> (quizzes, homework, drafts, peer reviews, reflections, etc.) <ul style="list-style-type: none"> <li>• No drafts or peer reviews are accepted late without prior arrangements. Other activities have a one-week grace period without penalty.</li> </ul> | 25%                        | TBD  |
| <b>Essays</b> <ul style="list-style-type: none"> <li>• Essays are accepted up to one week late or on the last day of class, whichever comes first, without penalty. These cannot be submitted once the grace period ends without prior arrangement.</li> </ul>            | 75% (3@25% each)           | TBD<br>Literacy Narrative<br>Evaluation<br>Researched Argument |
| <b>Total</b>  | <b>100</b>                 |  |

## Grading Scheme

| Grade | Range         |
|-------|---------------|
| A     | 90 – 100 %    |
| B     | 80 – 89 %     |
| C     | 70 – 79 %     |
| D     | 60 – 69 %     |
| F     | 59 and less % |

### **INCOMPLETE GRADES**

At the discretion of the instructor, an incomplete grade (“I”) may be awarded when the student is unable to finish the required work because of unforeseen extenuating circumstances such as illness or TDY assignment. To receive an “I” grade, the student must have successfully completed a significant portion of the required coursework and be able to finish the remaining work without attending class. An “I” grade will automatically convert to a grade of “F” if the student does not complete the remainder of the coursework by the established deadline.

## **OTHER IMPORTANT INFORMATION**

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### **TECHNICAL SKILLS AND SPECIALIZED TECHNOLOGY**

This course is all online. All assignments will be assigned, submitted, and graded in Canvas. Students must provide their device(s) to access and complete this class. In addition to baseline word processing skills and sending/receiving emails with attachments, students will be expected to search the Internet and upload/download files. If you encounter technology challenges using course resources in the Learning Management System, email the Center for Innovative Teaching and Learning at [online@nwfsc.edu](mailto:online@nwfsc.edu) or call 850-729-6464.

### **EMERGENCY COLLEGE CLOSURE**

This course's schedule, requirements, and procedures are subject to change in the event of unusual or extraordinary circumstances. If the College closes for inclement weather or another emergency, any exams, presentations, or assignments previously scheduled during the closure period will automatically be rescheduled for the first regular class meeting held once the college reopens. If changes to graded activities are required, students will not be penalized due to the adjustments but will be responsible for meeting revised deadlines and course requirements.

### **ACADEMIC INTEGRITY TOOLS**

Northwest Florida State College subscribes to Turnitin, an online plagiarism detection and prevention service. By enrolling in this class, students consent to upload their papers to Turnitin, where they will be checked for plagiarism. Papers submitted to Turnitin may be saved as source documents within these databases to detect plagiarism in other papers. Please note:

All assignments submitted in this course are analyzed for plagiarism and originality, including AI generation.

**ACADEMIC CONTINUITY PLAN**

NWFSC is dedicated to protecting the health and well-being of its students, staff, and faculty. The College is dedicated to working with faculty and students to ensure timely course and program completion during emergencies. In the event of a College closure, the format of this course may be modified to enable completion of the course through other means, including but not limited to online course delivery through online classrooms. Check your RaiderNet, College email, and LMS classroom online for any updates.

**WELCOME TO CLASS**

Thank you for choosing NWFSC for your education. This semester may be a challenging one, but we will get through it! Please let me know if you have any questions or concerns I can help you with throughout the semester.